



## WMO OMM

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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Our ref.: 45340/2017/WDS/TCP/HC-40

10 January 2018

Annexes: 2 (available in English only)

Subject: Fortieth session of the RA IV Hurricane Committee (Fort de France, Martinique, France, 9-13 April 2018)

Action required: Completed nomination forms to be submitted to WMO Secretariat **on or before 22 January 2018**

Dear Sir/Madam,

I have pleasure in informing you that, at the kind invitation of the Government of France, the fortieth session of the RA IV Hurricane Committee will be held in Fort-de-France, Martinique, France, from 9 to 13 April 2018.

The function of the Committee may be broadly described as, among others, coordination and improvement of the hurricane forecasting and warning services, and thereby, the reduction of casualties and damage resulting from hurricanes in the Region.

Since some aspects of the agenda for the session are related to the activities of your country, I am pleased to invite you to nominate an expert from your Service to participate as a representative, in the above-mentioned session. The information note for participants and nomination form are attached herewith. The provisional annotated agenda for the session will be made available in due course.

For administrative purposes, I would be grateful if you could notify the WMO Secretariat **on or before 22 January 2018**, whether a representative from your Service will be able to attend the session.

Yours faithfully,

(E. Manaenkova)  
for the Secretary-General

To: Permanent Representatives of Members of Regional Association IV Canada, Netherlands, the United Kingdom, and the United States of America with WMO (limited distribution)

cc: Mr Juan Carlos Fallas Sojo, President of RA IV  
Dr Edward Rappaport, National Hurricane Center, Miami

## INFORMATION NOTE FOR PARTICIPANTS

### 1. Place and dates of the session

The fortieth session of the RA IV Hurricane Committee will be held in Fort-de-France, Martinique (French West Indies) from 9 to 13 April 2018.

The venue for the session will be:

HOTEL LA BATELIERE  
20, rue des Alizés. 97233 – Schoelcher  
MARTINIQUE

Tel : +596 (0) 596 61 49 49

E-mail: [commercial@hotelbateliere.com](mailto:commercial@hotelbateliere.com)

This hotel is located 20 minutes' drive from Martinique-Aimé Césaire International Airport and 5 minutes' drive from Fort-de-France downtown.

(website : <http://www.la-bateliere.com/>)

### 2. Working languages

The working languages of the session will be English Spanish and French. Simultaneous interpretation will be provided for the meeting for the three languages.

### 3. Documentation

The pre-session documents and the provisional reports will be available in English and Spanish. In order to make these documents available in both languages (on the website by 19 March 2018), participants are requested to provide contributions **by 5 March 2018**.

### 4. Local Organizing Committee contact details

#### METEOFRANCE ANTILLES-GUYANE

Mr JEAN-NOEL DEGRACE

MARTINIQUE

Tel: + 596 596 572 329 (office)

Mob : +596 696 251 230 (mobile)

Email: [jean-noel.degrace@meteo.fr](mailto:jean-noel.degrace@meteo.fr); [jno.degrace@gmail.com](mailto:jno.degrace@gmail.com)

## 5. Entry/Visa Requirements

Citizens from the following countries do require an entry visa to Martinique, France: Colombia, Cuba (except for participants holding a Diplomatic, Official and Service passport), Nicaragua and Dominican Republic. The visa can be obtained at the nearest French Embassy or Consulate. To obtain precise information on regulations and deadlines for submission of visa applications, participants are advised to begin the visa process and to contact the Embassy or Consulate as early as possible.

## 6. Hotel accommodation

A block of single and double rooms has been reserved under the name of WMO-OMM (code: METEO) with special rates.

The rate as shown below includes the room + breakfast + WIFI Internet + taxes. A specific tourism tax of 0,82 Euro per day per person will be added at the end of your stay. Should you wish to have your lunch at the hotel, kindly be informed that preferential rates will be offered to hotel guests upon check-in

### "SUPERIOR" ROOM

SINGLE : 115 Euros      DOUBLE : 145 Euros

### "DELUXE" ROOM

SINGLE : 145 Euros      DOUBLE : 175 Euros

### Contact:

Mrs Sonia Ursulet, Director of marketing

Tel: +596 596 614 949

Email: [commercial@hotelbateliere.com](mailto:commercial@hotelbateliere.com)

(Password: METEO)

Please take note that it is expected that with the financial support sent to our participants, **each one will pay his/her own hotel bill.**

If you are not planning to stay at the hotel of the venue please inform the WMO Office and Meteo-France Antilles-Guyane (Item 4).

The hotel form, should be completed and sent to the Local Secretariat no later than **15<sup>th</sup> of February** 2018 is attached.

## 6. Transportation from and to the airport

Transportation from and to the hotel **will not be provided.**

Taxi are making the line just outside the main entrance of the airport terminal

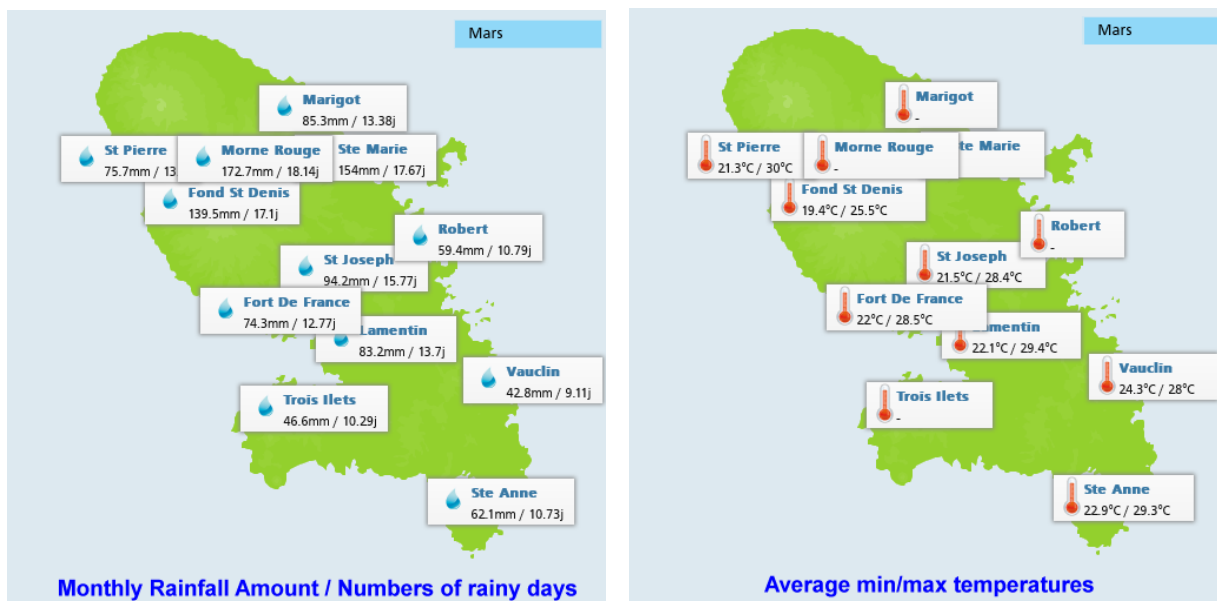
The rate for one way, airport-hotel is around 35 Euros.

## 7. Mode of payment/Currency

Most businesses, tour operators, airlines and hotels accept major credit cards.

The currency used is Euro; Exchange: 1 Euro (EUR) = 1,15 US dollar (USD).

## 8. Average climate in April in Martinique



The web page of MétéoFrance Antilles-Guyane is  
<http://www.meteofrance.gp/climat/antilles-guyane/martinique/972>

## 9. Other

The electric supply in Martinique is 220volts/50Hz with plugs as shown as below



## 9. WMO Secretariat

Any additional information concerning the arrangements for the session may be requested from:

Dr Tayong Peng  
 Chief Tropical Cyclone Program  
 World Meteorological Organization  
 Geneva, Switzerland  
 Tel.: (4122) 7308145  
[tpeng@wmo.int](mailto:tpeng@wmo.int)

Ms Anne-Clair Fontan  
 Scientific Officer Tropical Cyclone  
 Program  
 World Meteorological Organization  
 Geneva, Switzerland  
 Tel.: (4122) 730 81 51  
[afontan@wmo.int](mailto:afontan@wmo.int)

Ms Catherine Bihute  
 Secretary, Tropical Cyclone Program  
 World Meteorological Organization  
 Geneva, Switzerland  
 Tel.: (4122) 730 80 54  
[cbihute@wmo.int](mailto:cbihute@wmo.int)

## FORTIETH SESSION OF THE RA IV HURRICANE COMMITTEE

FORT-DE-FRANCE, MARTINIQUE, France

9 to 13 APRIL 2018

## NOMINATION FORM

The Government of ..... nominates:

<b>Family Name</b>			<b>Gender</b>
<b>First Name</b>			Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>Address (Office)</b>			
<b>City – Country</b>			
<b>Telephone</b>	Office +	Home +	
<b>Fax</b>	Office +	Home +	
<b>E-mail</b>			
<b>Date and Place of Birth</b>		<b>Nationality</b>	
<b>Passport No. *</b>		<b>Expiry Date</b>	

\* Please attach a copy of passport

Present position and brief description of current duties:

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Name and address of person to be notified in case of emergency:

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.....  
Date

.....  
Signature of Permanent Representative

To be completed and returned by fax + 41-22-730-8021 or by mail,  
**on or before 22 January 2018** to:

[tpeng@wmo.int](mailto:tpeng@wmo.int)

with a copy to:

[acfontan@wmo.int](mailto:acfontan@wmo.int)

[cbihute@wmo.int](mailto:cbihute@wmo.int)

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