

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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GENEVA, 14 June 2016

Annex: 1 (available in English and French only)

Subject: Group Fellowship Training on Instrument Maintenance and Calibration at the Caribbean Institute for Meteorology and Hydrology (CIMH), Bridgetown, Barbados

Action required: For information and appropriate action, as necessary

Dear Sir/Madam,

Noting the importance of calibration and maintenance of meteorological instruments for weather forecasting and climate monitoring activities, WMO is organizing a group training course on Instrument Maintenance and Calibration, at the Caribbean Institute for Meteorology and Hydrology (CIMH)/WMO Regional Training Centre (CIMH/WMO-RTC), Barbados from 15 August to 9 September 2016. Funding for the course is coming from the Government of Canada via a WMO fellowship trust fund.

The course is aimed at personnel who are responsible for the maintenance and calibration of meteorological instruments. It will equip participants with knowledge and practical skills in the science of measurement as well as the care and calibration of meteorological instruments. The course will be conducted in English. A fact sheet on the course is attached as an Annex for further reference. The course costs for the successful candidates will be covered by the fellowship trust funds.

As the training facility can only accommodate a limited number of participants, it may not be possible to accept more than one candidate per country. Applications from women and men are equally sought.

Interested candidates should complete and send the WMO Fellowship Nomination Form (FNF): <http://www.wmo.int/pages/prog/dra/etrp/GuidelinestoFellowshipApplications.php>. The deadline for submission of the FNF is **8 July 2016**.

I would like to take this opportunity to thank you for the cooperation between your country and WMO.

Yours faithfully,

(E. Manaenkova)
for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St. Kitts & Nevis, Saint Lucia, St. Vincent & The Grenadines, Suriname, Trinidad and Tobago

COURSE ON INSTRUMENT MAINTENANCE AND CALIBRATION

(15 August to 9 September 2016)

FACT SHEET

Host:	Caribbean Institute for Meteorology and Hydrology (CIMH), Barbados.
Aim of the course:	The course is aimed at equipping trainees with knowledge and skills in maintenance and calibration of meteorological instruments.
Target group:	Engineers and/or technicians working on meteorological instruments.
Target countries:	English-speaking RA IV Members, including: Antigua & Barbuda, Bahamas, Barbados, Belize, Cuba, Dominica, Dominican Republic, Grenada, Guyana, Haiti, Jamaica, St. Kitts & Nevis, Saint Lucia, St. Vincent & The Grenadines, Suriname, Trinidad and Tobago.
Course Duration:	Four weeks.
Assessment:	Assessment will be by continuous assignments, practical work and examination. An official certificate will be issued to successful participants.
Sponsorship:	This covers return ticket, basic full-board accommodation and out-of-pocket allowance to be specified, and international medical insurance through Gigna for illness arisen and accidents occurred during the course. Passport- and visa-related expenses will be covered by the government of each participant.
Application Procedure:	Interested candidates should complete and send the WMO Fellowship Nomination Form (FNF) to reach WMO on or before 8 July 2016 . The FNF can be accessed from http://www.wmo.int/pages/prog/dra/etrp/GuidelinestoFellowshipApplications.php . Your nomination should be forwarded with a covering letter indicating the regular duties of the candidate and an outline of their work experience in the area of the course
