



WMO OMM

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Ref.: 33082/2019-1.14 WDS/TCF

Our ref.: 33082/2019/S/DPS/TCP/HC-42

22 January 2020

Annex: 1 (available in English only)

Subject: Forty-second session of the RA IV Hurricane Committee (Panama City, Panama, 30 March-3 April 2020)

Action required: To nominate an expert and submit completed nomination form to WMO Secretariat **on or before 12 February 2020**

Dear Sir/Madam,

I have pleasure in informing you that, at the kind invitation of the Government of Panama, the forty-second session of the RA IV Hurricane Committee will be held in Panama City, Panama, from 30 March to 3 April 2020.

As you are aware, your country is a member of this Committee. I am, therefore, pleased to invite you to nominate an expert responsible for tropical cyclone forecasting and warnings to attend the session. Please find attached herewith the Nomination Form (see Annex) for this session. The provisional annotated agenda and the information note will be made available in due course.

In accordance with WMO General Regulation 31 (2019 Edition), the "expenses for the attendance of members of working groups of constituent bodies at sessions of these groups shall normally be borne by the Members to which those members belong." It is, therefore hoped that your Government would consider covering the cost of participation of your nominated expert. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your nominated expert.

In order to clarify WMO's insurance coverage for non-staff members, please advise experts before undertaking travel that:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons therefore remain fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or performances of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

To: Permanent Representatives of Members of Regional Association IV with WMO (limited distribution)

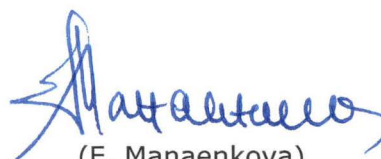
cc: Mr Evan Thompson, acting President RA IV
Mr Kenneth Graham, Chairperson of the RA IV Hurricane Committee

The session will consider not only the meteorological aspects of the hurricane forecasting and warning systems but also the vitally important measures necessary under hydrological as well as the disaster reduction and preparedness components of the Committee's Technical Plan and Implementation Programme. You may wish to take into account the usefulness of providing the Committee with expert advice in these fields. In addition, the Committee will review and update the Operation Plan for the coordination of hurricane forecasting and warning services across the Region, which remains its most important and significant responsibility.

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 12 February 2020**, whether an expert will be able to participate and whether financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the Programmes and activities of WMO.

Yours faithfully,

A handwritten signature in blue ink, appearing to read 'E. Manaenkova', with a stylized flourish at the end.

(E. Manaenkova)
for the Secretary-General

**FORTY-SECOND SESSION OF THE RA IV HURRICANE COMMITTEE
PANAMA CITY, PANAMA, 30 MARCH-3 APRIL 2020**

Ref.: 33082/2019-1.14 WDS/TCP

Family Name			Gender: Male: Female:
First Name			
Address (Office)			
City – Country			
Telephone	Office +	Home +	
Fax	Office +	Home +	
E-mail			
Date and Place of Birth		Nationality	
Passport No. *		Expiry Date	

* Please attach a copy of passport

Present position and brief description of current duties:

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Name and address of person to be notified in case of emergency:

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FINANCIAL ASSISTANCE:

Please complete if financial assistance is required from WMO to attend the **HC-42**

YES

NO

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Date

.....
Signature of Permanent
Representative

To be completed and returned by fax + 41-22-730-8021 or by mail,
on or before 12 February 2020

to: tpeng@wmo.int

with a copy to:
acfontan@wmo.int
cbihute@wmo.int
