

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

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9 October 2019

Annex: 1 (available in English only)

Subject: Technical Planning Workshop on Development of Severe Weather Forecasting Programme (SWFP) in Central Africa, N'Djamena, Chad, 29 October – 1 November 2019

Action required: To nominate and complete/submit the Participant Nomination Form preferably **not later than 14 October 2019**

Dear Sir/Madam,

As you may recall, the Regional Association I, at its sixteenth session (RA I-16) Praia, Cabo Verde, February 2015, requested the Secretary-General to consider expanding the Severe Weather Forecasting Demonstration Project (SWFDP) to the rest of Africa. The SWFDP was subsequently implemented in West Africa. The WMO Congress at its eighteenth session, through Resolution 15 (Cg-18), decided to change SWFDP to Severe Weather Forecasting programme (SWFP).

Noting the progress made in the implementation of the SWFP in West Africa, RA I, at its seventeenth session (RA I-17), Cairo, February 2019, requested the Secretary-General to facilitate the implementation of the SWFP throughout Africa by the nineteenth World Meteorological Congress. Targeting next, the Central African sub-region, WMO is, therefore, planning to organize a technical planning workshop on the development of SWFP in Central Africa. It is proposed to hold the workshop in N'Djamena, Chad, from 29 October to 1 November 2019. The expected participants are representatives from National Meteorological and Hydrological Services (NMHSs) in Central Africa, advanced global Numerical Weather Prediction (NWP) centres and the Regional Specialized Meteorological Centre (RSMC) Dakar including the WMO Secretariat. The workshop will be conducted in French.

SWFP makes use of a "Cascading Forecasting Process" (global to regional, to national level) to engage advanced global and regional centres to provide NWP products and guidance to the NMHSs in a sub-region to improve forecasts and delivery of warning services at national and sub-national levels. More information on SWFP can be found on:

<https://community.wmo.int/activity-areas/severe-weather-forecasting-programme-swfp>.

The workshop will discuss key severe weather elements to be addressed by the SWFP and criteria for the threshold used in the guidance product (to be issued by the identified Regional Centre) for NMHSs in Central Africa.

I am, therefore, pleased to invite you to nominate the Head of the operational forecast unit of your Service to attend the workshop. I would appreciate if the attached Participant Nomination Form (see Annex) could be completed and submitted to the WMO Secretariat preferably **not later than 14 October 2019**.

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (Canada, France, USA and Director of ECMWF) (limited distribution)

Given the limited funds available for this workshop, it is hoped that your Government/Service will meet the expenses related to the participation of your nominated participant(s). However, if this is not possible, a request for financial assistance should be indicated in the Participant Nomination Form.

Regarding the WMO insurance coverage for non-staff members, may I draw your attention to the following:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

I would like to take this opportunity to thank you for your continuing support to WMO Programmes and activities.

Yours faithfully,



(W. Zhang)
for the Secretary-General



WORLD METEOROLOGICAL ORGANIZATION

RA-I Technical planning workshop on development of Severe Weather Forecasting programme (SWFP) in Central Africa,

(N'Djamena, Chad, 29 October – 1 November 2019)

PARTICIPANT NOMINATION FORM

(one form per participant)

The Permanent Representative of
participate in the above mentioned meeting:

nominate the following expert to

Mr/Mrs/Ms/Dr:

Family name:

First name(s):

In his/her capacity as :

Professional address:

Prof. Telephone:

Prof. Fax:

Email:

Date of birth:

Present position and type of responsibility:

Please indicate if financial assistance is required for:

Air Ticket: NO ☐ or YES ☐

Per Diem: NO ☐ or YES ☐

Date:

Name of Permanent Representative:

Signature of Permanent Representative: _____

Please complete and submit this registration form by e-mail to Mrs Pascale GOMEZ pgomez@wmo.int cc: ahussain@wmo.int as soon as possible, **but preferably not later than 10 October 2019**

To enable us to provide you with the best service please complete all the fields by computer and send us an electronic copy