



Our ref.: 22655/2019/WDS/TCP/RA-I/TTC-23

23 August 2019

Annex: 1 (available in English only)

Subject: Twenty-third session of the RA I Tropical Cyclone Committee for the South-West Indian Ocean (Maputo, Mozambique, 17-23 October 2019)

Action required: Completed nomination form to be submitted **on or before 6 September 2019**

Dear Sir/Madam,

I am pleased to inform you that, at the kind invitation of the Government of Mozambique, the twenty-third session of the RA I Tropical Cyclone Committee (RA I TCC-23) will be held in Maputo, Mozambique, from 17 to 23 October 2019.

The Regional Association I, at its seventeenth session (RA I-17) in February 2019, decided to establish the Tropical Cyclone Committee (TCC) for the South-West Indian Ocean as one of its subsidiary bodies (Resolution 13, RA I-17). It also decided to keep Resolutions 3 (RA I-16) - Tropical Cyclone Operational Plan for the South-West Indian Ocean and 4 (RA I-16) - Technical Plan of RA I Tropical Cyclone Committee for the South-West Indian Ocean, in force.

The RA I TCC-23 is being organized as a special session, focusing on key issues identified through the post Tropical Cyclone Idai assessments and the follow-up remedial actions. In that context, the Committee will be requested to provide key recommendations which will form part of a major contribution to the roundtable meeting organized for a half day with the Ministers of the Member countries in the sub-region. The outcome of this roundtable will be conveyed to the African Union Commission (AUC) meeting to be held in Addis Ababa, Ethiopia (21-25 October 2019). In addition, these recommendations will support the discussion at the AUC meeting during the day dedicated to the enhancement of multi-hazard and impact-based services for disaster risk reduction. This will also contribute to the implementation of the sub-regional Global Multi-hazard Alert System (GMAS) in Regional Association I in line with Resolution 1, (RA I-17).

As your country is represented in this TCC, I would like to invite you to nominate an expert to attend this TCC-23 special session, which will include a high-level roundtable.

The provisional annotated agenda, which will also take into consideration the other items on the Tropical Cyclone Operational Plan and Technical Plan, as well as the information note for the session, will be made available in due course.

In accordance with WMO General Regulation 37, the "expenses of attendance of members of working groups of constituent bodies at sessions of these groups shall normally be borne by the Members to which those members belong". It is therefore hoped that these expenses will be borne by your Government. However, upon request, WMO could consider providing financial support (travel and a lump sum in lieu of per diem) for the participation of your nominated expert.

To: Permanent Representatives of Members of the RA I Tropical Cyclone Committee for the South-West Indian Ocean (limited distribution)

cc: Mr Daouda Konate, President of RA I, Abidjan, Côte d'Ivoire
Mr David Goutx, Chairperson of the RA I TCC, La Réunion, France

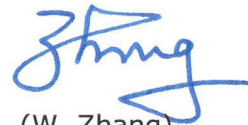
In order to clarify WMO's insurance coverage for non-staff members, please advise participants, before they undertake travel, as follows:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 6 September 2019**, as to whether an expert from your Service will be able to participate, and if financial assistance would be required.

I would like to express my appreciation for your continued support in promoting the programmes and activities of WMO.

Yours faithfully,



(W. Zhang)
for the Secretary-General

**TWENTY-THIRD SESSION OF THE RA I TROPICAL CYCLONE
COMMITTEE FOR THE SOUTH WEST INDIAN OCEAN
(MAPUTO, MOZAMBIQUE, 17 23 OCTOBER 2019)**

NOMINATION FORM

The Government of nominates:

Family Name			Gender :
First Name			Male <input type="checkbox"/>
			Female <input type="checkbox"/>
Address (Office)			
City – Country			
Telephone	Office +	Home +	
Fax	Office +	Home +	
E-mail			
Date and Place of Birth		Nationality	
Passport No. *		Expiry Date	

* Please attach a copy of passport

Present position and brief description of current duties:

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Name and address of person to be notified in case of emergency:

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FINANCIAL ASSISTANCE:

Please complete if financial assistance is required from WMO to attend the **RA I TCC-23**

YES ☐

NO ☐

.....
Date

.....
Signature of Permanent Representative

To be completed and returned by fax + 41-22-730-8021 or by mail,

On or before 6 September 2019 to:

tpeng@wmo.int

with copy to:

acfontan@wmo.int

cbihute@wmo.int
