

## WMO OMM

WEATHER CLIMATE WATER  
TEMPS CLIMAT EAU

World Meteorological Organization  
 Organisation météorologique mondiale  
 Organización Meteorológica Mundial  
 Всемирная метеорологическая организация  
 المنظمة العالمية للأرصاد الجوية  
 世界气象组织

## Secrétariat

7 bis, avenue de la Paix – Case postale 2300  
 CH 1211 Genève 2 – Suisse  
 Tél.: +41 (0) 22 730 81 11  
 Fax: +41 (0) 22 730 81 81  
 wmo@wmo.int – public.wmo.int

Our ref.: 16166/2019/WDS/TCP/RA V-13

27 June 2019

Annexes: 2 (available in English only)

Subject: The Thirteenth RA V Training Course on Tropical Cyclones (Nadi, Fiji, 9-13 September 2019)

Action required: Completed nomination form to be submitted **on or before 12 July 2019**

Dear Sir/Madam,

The Regional Association V Tropical Cyclone Committee, at its Seventeenth session held in Nouméa, New Caledonia, France, 23-26 July 2018, recognized that the biennial RA V Training Course on Tropical Cyclones has been an excellent vehicle to enhance the capacity building in tropical cyclone forecasting in the region, and therefore recommended its organization in 2019.

In this regard, I am pleased to inform you that, at the kind invitation of the Government of Fiji, the Thirteenth RA V Training Course on Tropical Cyclones will be held in Nadi, Fiji, from 9 to 13 September 2019.

I would, therefore, like to invite you to nominate an expert to participate in the above-mentioned training course. A copy of the nomination form and information note for participants are enclosed herewith. An outline of the provisional programme will be made available in due course. The training event will be conducted in English only.

Due to the limited funds available for this event, it is hoped that your Service could consider covering the expenses relating to the attendance of your nominated expert. However, upon request, WMO could consider providing financial support (travel (most economical route) and a lump sum in lieu of per diem) for the participation of your nominated expert. If such assistance is required, kindly indicate this in the nomination form.

In order to clarify WMO's insurance coverage for non-staff members, please advise participants, before they undertake travel, as follows:

"In the case of non-staff members of the Organization who are authorized to travel at its expense and/or who are receiving a daily subsistence allowance, the WMO accepts limited responsibility for compensation in the event of death, illness or injury attributable to attendance at meetings or the performance of services on behalf of the Organization. These persons are therefore fully responsible for any expenses incurred as a result of events which are not attributable to attendance at meetings or the performance of services on behalf of the Organization and for arranging such life, health and other forms of insurance as they consider appropriate".

To: Permanent Representatives of Members of Regional Association V (limited distribution)

cc: Mr 'Ofa Fa'Anunu, President of Regional Association V (South-West Pacific), Nuku' alofa, Tonga  
 Mr Chris Noble, Chairperson of the Regional Association V Tropical Cyclone Committee, Wellington, New Zealand

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 12 July 2019**, whether an expert from your Service will be able to participate and whether financial assistance would be required.

Yours faithfully,



(W. Zhang)  
for the Secretary-General

**THE 13<sup>TH</sup> RA V TRAINING COURSE ON TROPICAL CYCLONES****(Nadi, Fiji, 9-13 September 2019)****INFORMATION NOTE FOR PARTICIPANTS****1. Place and date of the Training Course**

The 13<sup>th</sup> RA V Training Course on Tropical Cyclones will be held at the Fiji Meteorological Service (Training Room), Korowai Road, Namaka, Nadi, Fiji, from 9 to 13 September 2019.

**2. Working language:** English only**3. Entry/visa requirements**

All visitors are advised to check with airlines or local travel agents for information regarding entry requirements. If you are required to have a visa to enter Fiji, you are kindly advised to apply for the visa **as soon as possible** at the nearest Fiji Embassy/Consulate General in your country.

**4. Hotel Accommodation**

The Fiji Meteorological Services has negotiated room rates with Tanoa International Hotel in Nadi, Fiji to ensure a good value for the accommodation. The room rates are as follows:

Single Superior room:	Fijian \$185 (breakfast inclusive)
Shared Superior room:	Fijian \$210 (breakfast inclusive)

The hotel is located at Votualevu Road, Namaka, Nadi. Please access the following website for detailed information on the hotel:

<http://www.tanoainternational.com>

**Participants will be responsible for booking and payment of their hotel room.**

**5. Currency**

The currency used in Fiji is the Fijian Dollars (FJD). Other major currencies are convertible. Credit cards (American Express, Diners Club, Master Card, Visa, etc.) are accepted in most of the major outlets. The exchange rates are fluctuating with time. At the time of writing, exchange rates were as follows:

US\$1.00 = FJD1.89 (as of 31<sup>st</sup> May 2019) **rates fluctuates**

Banking hours are Monday to Friday 9:30 a.m. to 4:00 p.m.

**6. Transportation**

The Nadi International Airport is located about 8 km from Nadi Town. Please note that Tanoa International Hotel provides a free shuttle service to/from the airport.

Pacific Transport and Sunbeam buses operate a continuous bus service 7 days a week between Nadi and Suva. They also continue around the island via Lautoka, Ba and Rakiraki. The service is less frequent on Sundays.

Fiji Meteorological Service is less than 2 km away from Tanoa International Hotel.

Taxis in Nadi are plentiful; flag fall is \$1.50 and \$2.00 after 10 p.m.

Public buses also service the route at \$0.70 but it involves a bit of walking as the buses only service the main road while the Tanoa International Hotel and Fiji Meteorological Service office are both approximately 0.3 km away from the main road.

## **7. Registration**

Registration of the participants will take place in the training room at 8:00a.m. on Monday, 09 September 2017.

## **8. Climate in September**

You find detailed information at: <http://www.met.gov.fj>

Some meteorological parameters for the month are listed below:

Mean monthly maximum temperature:	29.3°C
Mean monthly minimum temperature:	19.6°C
Mean monthly precipitation amount:	78.0mm
Mean Rain Days:	7 days
Mean Relative Humidity:	67%
Mean daily duration of sunshine:	7.0 hours

## **9. Additional information**

Additional information about Nadi, Fiji may be found at: <http://www.fijime.com>

Should you require further information regarding the meeting, please contact:

Mr Stephen Meke: [stephen.meke@gmail.com](mailto:stephen.meke@gmail.com)

Ms. Waqasoli: [arieta.waqasoli@met.gov.fj](mailto:arieta.waqasoli@met.gov.fj)

**THE 13<sup>TH</sup> RA V TRAINING COURSE ON TROPICAL CYCLONES  
(NADI, FIJI, 9-13 SEPTEMBER 2019)**

**NOMINATION FORM**

The Government of .....nominates the following candidate as a participant on the above training course and workshop:

<b>Family Name *</b>			<b>Gender :</b> Male <input type="checkbox"/> Female <input type="checkbox"/>
<b>First Name *</b>			
<b>Address (Office)</b>			
<b>City – Country</b>			
<b>Telephone</b>	Office +	Home +	
<b>Fax</b>	Office +	Home +	
<b>E-mail</b>			
<b>Date and Place of Birth</b>		<b>Nationality</b>	
<b>Passport No.</b>		<b>Expiry Date</b>	

(\*) **Note:** For nominees whose primary language is not English, this nomination form **must** be accompanied by a relevant language proficiency certificate as a necessary condition for acceptance.

**Mother tongue**

(\*) : .....

**Qualifications:**

.....  
 .....  
 .....  
 .....  
 .....  
 .....

**Training in the field of meteorology (other than as noted above):**

.....  
 .....  
 .....  
 .....

**Present position and brief description of duties:**

.....

.....

.....

.....

**Brief description of past relevant professional/operational experience:**

.....

.....

.....

.....

Name	
Address	
Telephone / Email	

**Financial assistance:**

Financial support required	YES <input type="checkbox"/> or NO <input type="checkbox"/>
For Air Ticket	YES <input type="checkbox"/> or NO <input type="checkbox"/>

.....

Date

.....

Signature of Permanent Representative

To be completed and returned by fax and/or by mail, at the latest by **12 July 2019** to:

The Secretary-General  
World Meteorological Organization  
Case postale 2300  
CH-1211 Geneva 2  
Switzerland

**Fax: + 41.22.730.8128**

Attn: Dr Taoyong Peng: ([Tpeng@wmo.int](mailto:Tpeng@wmo.int))  
TCP Division  
With copy to: AC-Fontan: [acfontan@wmo.int](mailto:acfontan@wmo.int)  
C. Bihute: [cbihute@wmo.int](mailto:cbihute@wmo.int)