



WMO OMM

World Meteorological Organization
 Organisation météorologique mondiale
 Organización Meteorológica Mundial
 Всемирная метеорологическая организация
 المنظمة العالمية للأرصاد الجوية
 世界气象组织

Secrétariat

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Our ref.: 06481/2018/DRA/VCP/IPM

16 March 2018

Annex: 1 (available in English only)

Subject: Informal Planning Meeting on the WMO Voluntary Cooperation Programme (VCP) to be held in Luosto, Finland from 17 to 20 April 2018

Actions required: (1) To notify the Secretariat, as soon as possible and preferably by **31 March 2018** of your participation or of your designated representative's participation in the above meeting

(2) To forward to the Secretariat relevant information (electronic format) on the contributions of your country to cooperation activities in 2017, including actions of a bi-lateral nature and the expected contribution for 2018

Dear Sir/Madam,

The next annual informal Planning Meeting (IPM) on the WMO Voluntary Cooperation Programme (VCP) and related technical cooperation programmes will be held in Luosto, Finland from 17 to 20 April 2018.

The provisional agenda is attached for your information. Please inform us as soon as possible if you have any items to add to the Agenda.

In view of the generous support of your organization to cooperation activities and taking into account the importance of the coordination and development of VCP and related cooperation activities, I have pleasure in inviting you or your representative to participate in this meeting. As in the past, it is expected that participants will meet their own travel and subsistence expenses. The meeting will be convened in English and the documents will be posted on the WMO VCP web page in due course at

<http://www.wmo.int/pages/prog/dra/vcp/eventsandmeetings.php>.

In the event that you do not usually, or cannot this year participate to the IPM, it would nonetheless be appreciated if you could provide a brief report of your development assistance activities to the Secretariat. This will feature in the IPM documentation in order to allow us to obtain a wider perspective on assistance flowing between WMO Members and seek opportunities for synergy and value adding for the benefit of our Members who are challenged to deliver the products and services necessary to support their governments and communities.

To: Permanent Representatives of Members of WMO (limited distribution)

cc: Permanent Missions of these Members to the Office of the United Nations and other international organizations in Geneva

Consequently, to assist with preparations for the meeting, I would like to request you to provide the Secretariat, if you already have not, with information on:

- (a) A summary report on the VCP technical cooperation activities carried out by your country in 2017 and prospects for 2018;
- (b) A brief summary of related bilateral/multilateral technical cooperation activities;
- (c) The estimated financial value of those contributions for VCP in 2017 (US\$) through the VCP-Equipment and Services (VCP(ES)), Training/Fellowships and also equipment and services by bilateral/multilateral arrangements.

Reports should be sent electronically to Mr Jean-Paul Gaudechoux (JPGaudechoux@wmo.int) and Ms Lina Sjaavik (LSjaavik@wmo.int) by **27 March 2018**.

It would be highly appreciated if you could let me know of your participation in the meeting by **31 March 2018**.

Yours faithfully,



(W. Zhang)
for the Secretary-General

WORLD METEOROLOGICAL ORGANIZATION

IPM / 2018 / Annex 1

INFORMAL PLANNING MEETING OF THE
VOLUNTARY COOPERATION PROGRAMME
Luosto, Finland

ITEM: 2

Original: ENGLISH

17-20 April 2018

PROVISIONAL AGENDA

Tuesday, 17 April

07:40	Flight AY531	Arrive in Rovaniemi at 08:55
12:00	Lunch	(self-funded)
	Bus to Luosto	
14:00	Agenda item 1:	Welcome Address
14:20	Agenda item 2:	Adoption of the agenda and working arrangements for the meeting
		Chair: Karen McCourt
14:30	Agenda item 3:	Report of the WMO VCP
		Lina Sjaavik
15:00	Coffee Break	
15:20	Agenda item 4.1:	Overview of Projects Managed by WMO Secretariat
		Jean-Paul Gaudechoux
15:45	Agenda item 4.2	Overview of IPM Member Bilateral Technical Cooperation Activities
		<i>Presentations of 15 minutes max by each country representative on cooperation activities in 2016 and plans for 2017</i>
17:30	End of Day 1	



Wednesday, 18 April

09:00	Agenda item 4.2:	(cont.)
10:50	Coffee break	
11:10	Agenda item 4. 2	(cont.)
13:00	Lunch Break	
14:00	Agenda item 5 :	Reporting on impacts and outcomes – how to develop good indicators
15:40	Coffee break	
16:00		Socio-Economic Benefit Studies
17:00		End of day
18:00	Dinner	



Thursday, 19 April

09:00	Agenda item 4.6	Private Public Partnerships
		<i>How to engage with the private sector. Experiences from the NMHS and WMO</i> Resp: Jean-Paul Gaudechoux and Karen McCourt
10:30	Agenda item 5:	Horizon Scanning
11:00	Agenda item 6	Impact-based forecasting
12:00		<i>AoB</i>
13:00		Lunch Break
14:00	Agenda item 8	Visit to Sodankylä National Satellite Data Centre



Friday, 20 April

09:00		Bus trip to Pallas and visit Atmospheric Research Station
		Bus trip to Kittilä
18:10	AY 594	Flight to Helsinki – Arrive 19:40

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