



## WMO OMM

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

## Secrétariat

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Our ref.: 03982/2018/CLW/GFCS/Checklist

5 March 2018

Annex: 1

Subject: Checklist for climate services implementation

Action: Complete the checklist by **10 March 2018**

Dear Sir/Madam,

You may recall that, through Resolutions 64 (Cg-17) and 6 (EC-67), and Decision 16 (EC-68), a Mechanism has been created to guide WMO contributions to the Global Framework for Climate Services (GFCS). This Mechanism comprises presidents of regional associations, presidents of technical commissions, and representatives of WMO and co-sponsored programmes, with support from the regional association climate and GFCS working groups and focal points.

As an output of the Mechanism, a checklist has been created to provide step by step guidance to Members on the implementation of climate services and to assist in identifying areas where support is needed. The checklist is available in English at <https://www.wmo.int/checklist-cs> and in all WMO languages (in Annex).

Completed checklists will guide targeted support to Members for climate services implementation from the Mechanism for WMO Contributions to the GFCS, as well as from other WMO Members, WMO regional and global centres, and potentially from GFCS partner organizations. Completed checklists will also provide a basis for formulating an action plan to respond to Member needs at upcoming meetings of the Mechanism.

This is to invite you to complete the checklist by **10 March 2018**, preferably in the online system or by sending it to: [vgrassowmo@wmo.int](mailto:vgrassowmo@wmo.int) with a copy to the president of your regional association. Currently 30% of WMO Members have completed the checklist. Your participation will assist in bringing that number to 100%.

Thank you for your kind attention. I would like to express my appreciation for your continued support in promoting the Programmes and activities of WMO.

Yours sincerely,

(E. Manaenkova)  
for the Secretary-General

To: Permanent Representatives (or Directors of Meteorological or Hydrometeorological Services) of Members of WMO (limited distribution)

cc : Presidents of Regional Associations, Chairs of RA Working Group on Climate