

WMO OMM

WEATHER CLIMATE WATER
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World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 26344/2017/SG/RG/(1st VP 2nd ballot)

14 August 2017

Annexes: 2

Subject: Electronic voting for the election of First Vice-President of the World Meteorological Organization

Action required: E-mail for e-voting communications to be provided **before 21 August 2017**

Dear Sir/Madam,

I wish to refer to my circular letter 26345/2017/SG/RG/(1st VP 2nd ballot), dated 14 August 2017, which is attached as Annex 1 for ease of reference, concerning the election by correspondence of the First Vice-President of the World Meteorological Organization (WMO).

Further to this letter, I wish to invite you, as Permanent Representative designated by your government, to be the normal channel of communications with the World Meteorological Organization (WMO), to utilize an electronic voting system for this election as an alternative to the traditional paper voting slip already provided to your Ministry of Foreign Affairs. Please note, however, that you may only vote once, i.e. if you choose to vote using this e-voting system, you must not duplicate your vote by using the traditional system, and vice-versa. Kindly ensure with your Ministry of Foreign Affairs that only one vote is cast by your government. Please refer to Annex 3 of the above referenced letter, regarding the list showing those Members whose Permanent Representatives with WMO have been designated to be the normal channel of communication. It should be noted, however, that the vote casting period of the electronic ballot will be opened on **28 August 2017** and closed on **27 September 2017**.

The voting by postal ballot will remain open until 13 October 2017. In the event that the Secretariat receives both a voting slip and an electronic ballot from a Member, please note that the voting slip will be given preference and the electronic ballot will be voided.

The purpose of this letter is to invite you to provide, if you have not already provided to the WMO Secretariat, a personal and non-shared e-mail address for e-voting communications which will be utilized as the unique and recurrent way to interact with you in the context of this, and further usage of this e-voting system. **For this reason any change of this e-mail address to be used in such a context shall have to be conveyed to the Secretariat before the start of an election.**

To: Permanent Representatives of Member States of WMO (limited distribution)

cc: President of the Organization

In preparation for an online voting session and to confirm the validity of the e-mail address provided, the Secretariat will reply by sending to this e-mail address your Voter ID, that you will keep safely as you will always have to use it in the identification process to get access to the e-ballot that you will cast in the e-voting system. This e-mail will also inform you of the necessary measures you may have to take to ensure that you will receive the information to activate the e-voting system during the period of its opening. **You will be required to acknowledge receipt of this e-mail.** Only after this acknowledgement will you be registered as a user of the e-voting system.

For those Members who have previously confirmed their registration to the e-voting system after having received a Voter ID, a new PIN will be sent to enable you to participate in this new voting session. Please note that you will also receive a separate e-mail message from WMO Secretariat, using your e-voting e-mail address, advising you on your registration for this new session.

The Secretariat has engaged the services of the company Everyone Counts (EoC), a leading provider of state-of-the-art software for election administration and voting systems. EoC will have direct responsibility over the voting process and will, inter alia:

- (a) Set up the website for an Election Event;
- (b) Send to the Permanent Representatives who have been registered:
 - (i) The link to the website for the Election Event;
 - (ii) The WMO contact in case of problems, and the e-voting casting period;
 - (iii) The PIN: this is a 7 digit number and is a credential to be used in the identification step with the Voter ID, and which will be updated for each election round.

Details on the e-voting instructions are attached as Annex 2 to this letter, and will be accessible online on the e-voting system as well.

You are hereby kindly requested to provide an e-mail for e-voting communications to the Secretariat contact at: e-voting@wmo.int by **21 August 2017**.

This e-voting system has already been utilized by a number of Members during previous elections by correspondence and has been demonstrated to be a simple, secure, efficient and reliable method of vote casting. You are therefore actively encouraged to use this system.

If you have any questions regarding this e-voting system, please contact Mr Rob Masters, Director of Cabinet and External Relations Department, by e-mail (rmasters@wmo.int) or by telephone: +41 22 730 82 32.

Yours faithfully,



(P. Taalas)
Secretary-General

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Our ref.: 26345/2017/SG/RG/(1st VP 2nd ballot)

14 August 2017

Ref.: 26345/2017-1.11 CER/EXT

- Annexes: 5 - Extracts of relevant WMO Regulations (Annex 1)
 - Voting slip (Annex 2)
 - List of PRs designated as normal channel of communications (Annex 3)
 - Envelope (1 blank) (Annex 4)
 - Envelope marked SG/RG(1st VP 2nd ballot) (1 authenticating) (Annex 5)

Dear Sir/Madam,

I have the honour to refer to my communication of 16 June 2017 (ref.: 19819/2017/SG/RG/(1st VP 2nd ballot)), concerning the election by correspondence of the First Vice-President of the World Meteorological Organization (WMO).

Subsequently, four nominations were received before the deadline of 17 July 2017. The following four candidates, who have confirmed their willingness to stand for the office of the First Vice-President of the Organization, constitute the final list of candidates for the present election as provided for in Regulation 93 of the General Regulations of the Organization:

Mr Shamsuddin AHMED (Bangladesh)
 Ms Vida AUGULIENĖ (Lithuania)
 Mr Thaer Hussein MOHAMMED (Iraq)
 Mr Robert Andrew VARLEY (United Kingdom)

The purpose of this letter is to proceed with an election by correspondence for the above-mentioned office in conformity with the relevant extracts of the Articles of the Convention and General Regulations, attached as Annex 1.

As Regulation 82 of the General Regulations requires that in all elections, voting shall be by secret ballot, I am enclosing herewith a voting slip attached as Annex 2, together with two envelopes, one blank and one authenticating the vote. Please note that this voting slip is only being transmitted to the Ministry of Foreign Affairs.

The Members of the Organization which are States are entitled to vote in this election in accordance with Article 11(a)(4) of the Convention of the Organization. I therefore have the honour to invite Members which are States to vote for the candidate of your choice for the office of the First Vice-President of the Organization and, in doing so, to observe the following procedures and practices:

- (a) The voting slip should contain only **one name**, i.e. the name of the preferred candidate amongst those listed above. No other notation, mark or sign revealing the identity of the voter should appear on the voting slip;

To: Ministers of Foreign Affairs of Member States of the World Meteorological Organization
 (limited distribution)

- (b) The completed voting slip should be placed in the blank envelope (Annex 4), which is to be sealed. Nothing should be written, stamped or signed on this envelope;
- (c) The blank envelope should then be placed in the authenticating envelope (Annex 5), which is also to be sealed and the information on the outside of the envelope completed as indicated on it;
- (d) The authenticating envelope has to be signed **by or on behalf** of the Minister for Foreign Affairs or, in case of those matters to which the provisions of Regulation 6(a) of the General Regulations apply, by the Permanent Representative with WMO or a person authorized to sign on behalf of the Permanent Representative with WMO and designated as such to the Secretary-General (Regulation 72(b) of the General Regulations).

It should be emphasized that WMO Permanent Representatives designated by their government with authority limited to technical matters only, cannot vote unless otherwise formally indicated by their respective government;

- (e) The vote is to be received by the Secretary-General not more than sixty days after the date of dispatch of the present letter (Regulation 72(a) of the General Regulations), i.e. **not later than 13 October 2017**;
- (f) Only votes of Members entitled to vote shall be considered. In this connection, Resolution 37 (Cg-XI) stipulates, inter alia, that those Members who have not paid their contributions for more than two consecutive calendar years shall not be entitled to vote in sessions of constituent bodies of the Organization, nor to participate in a vote by correspondence of constituent bodies of the Organization.

I should be greatly obliged if you would kindly return the voting slip duly completed and sealed in conformity with the above procedures and practices by registered airmail, so that the vote reaches the Secretariat before the final closing date of **13 October 2017**.

Please be aware that WMO Permanent Representatives designated by their government to be the normal channel of communications with WMO (list attached as Annex 3, for ease of reference), will be invited under separate cover to utilize an electronic voting system for this election, as an **alternative** to the traditional paper voting slip, herein provided. If your WMO Permanent Representative does **not** appear on the list at Annex 3, please proceed with the voting procedure as outlined above. If your WMO Permanent Representative does appear on the list, kindly ensure with your WMO Permanent Representative that only one vote is cast by your government.

In the event that the Secretariat receives both a voting slip and an electronic ballot from a Member, please note that the voting slip will be given preference and the electronic ballot will be voided.

A copy of this letter with Annexes 1 and 3 is being sent to the WMO Permanent Representative of your country, to the President of the Organization and also to Permanent Missions of Member States of WMO, for information.

Accept, Sir/Madam, the assurances of my highest consideration.



(P. Taalas)
Secretary-General

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Voting Instructions

[-A](#) [A+](#)

Select from the following links to review voting instructions.

- [Logging in to the Election](#)
- [Selecting a Candidate](#)
- [Reviewing your Selections](#)

Logging in to the Election

1. To log in and access your ballot, you must enter the Voter ID (which is not case sensitive) provided by the WMO, and the 7 digit PIN that was emailed to you. The 7 digit PIN is valid for one voting contest only.
2. Press "Log In" to access your ballot.
3. If you receive an error message, please verify that you entered your information accurately.
4. If you continue to have trouble, please contact the WMO Election Administrator at helpdesk@everyonecounts.com

Instructions
To access your ballot, please enter your Voter ID and the 9-character PIN emailed to you by Everyone Counts, the election provisioner. Click the **Log in** button to start your voting session.

[View detailed instructions](#) if you need more information.

Voter ID (used for all elections):

PIN (unique to this election):

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Selecting a Candidate

1. You may only vote for one candidate. Click the empty box to the left of your choice. A checkmark will appear in the box.
2. To change your vote, make another choice.
3. If you do not wish to cast a vote for any candidates, don't select any boxes.
4. Click the "Continue" button at the bottom of the page to move to the Vote Summary page when you are ready to review your selection before casting your ballot.

Election of the First Vice-President of the World Meteorological Organization (WMO)

Name of the candidate in whose favour the vote is deposited

☒ Candidate of your choice

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Reviewing Your Selections

1. If you wish to change any of your selections, click "Change Selection". This will take you directly to the contest page (see e.g. selecting a candidate).
2. If you have more selections that you can make, or if you did not select any candidates for a contest, you will be shown an alert message.
3. When you have finished reviewing your selections and are ready to cast your ballot, select the "Submit" button at the bottom of the page.

Election of the First Vice-President of the World Meteorological Organization (WMO)

Candidate of your choice

[Change Selection](#)

FAQ

Below, you will find answers to commonly-asked questions. Use the following links to see specific question types.

- [Election Dates and Eligibility](#)
- [Logging in](#)
- [Voting](#)
- [Accessibility and Security](#)

Election Dates and Eligibility

1. **When can I vote in the election using this e-voting system?**
The electronic election will be available from 00:00am UTC on 28 August 2017. The electronic election will be available until 23.59 UTC on 27 September 2017. In the event that all eligible votes cast are received prior to this deadline, the vote will be closed accordingly. If you miss the deadline for voting electronically, you will still be able to cast your vote by post until 13 October 2017 using the paper voting slip sent to your Ministry of Foreign Affairs in this regard.
2. **Who can vote in the Election?**
 - (a) using the e-voting system: WMO Permanent Representatives of Member States with voting rights who have been designated by their government to be the normal channel of communication (i.e., their authority is not limited to technical matters only).
 - (b) using the traditional paper voting slip to be sent to WMO by post: Same as (a) or the duly authorized official of the Ministry of Foreign Affairs of a WMO Member State with voting rights.
3. **Do I have to fill in my ballot online?**
No. You may still choose to cast your vote via the traditional postal method if you prefer. But in this case, don't use the e-voting system at all. Rather, you or an authorized official of your Ministry of Foreign Affairs may use the voting slip sent to your Ministry of Foreign Affairs by post.

Logging in

4. I entered my Voter ID and my PIN into the login screen but it is not working, what do I do?
First, make sure you entered your credentials exactly as they are recorded. Make sure that there are no leading or trailing spaces when you are typing/copying the credentials into the boxes.
5. If you continue to have trouble please contact the WMO Election Administrator at helpdesk@everyonecounts.com

Voting

6. **I logged in to vote and did not complete my ballot and was logged out by the computer. What do I do?**
For security purposes if you do not complete voting due to non-activity, the system will log you out after 15 minutes. This is so no one else can vote for you. If you were unable to complete your vote and did not click the Logout button at the end of the election then you will be able to log back in and complete your vote.

If you cannot gain entry to the ballot again please contact the WMO Election Administrator at helpdesk@everyonecounts.com.
7. **My computer or device crashed whilst I was voting and I can't get back to the ballot.**
Please contact the WMO Election Administrator at helpdesk@everyonecounts.com, they will be able to arrange a new unique PIN for this election.

Accessibility and Security

Ref.: 26344/2017-16 CER/EXT

8. **How does this online process help me if I am vision impaired?**
The system has been designed to work with screen-reading utilities such as JAWS and Window Eyes, as well as on-screen magnifiers and keyboards.

For screen reader compatibility, we recommend JAWS with Internet Explorer or NVDA with Firefox. JAWS and Firefox have known compatibility issues that can lead to a confusing screen reader experience.
 9. **What web browsers are compatible with the election software?**
Internet Explorer, Firefox, Google Chrome, and Safari are all compatible with the election software. These are all free and available for download online. For best results, please ensure that your Internet browser is up to date.
 10. **Can I vote using a mobile device such as BlackBerry or an iPad?**
This election is compatible with Safari and Android mobile browsers. It is not supported by the BlackBerry web browser at this time.
 11. **Is it safe to vote online?**
Yes. Your vote is protected with online banking strength encryption. Your vote is secret and is stored separately to your login credentials.
 12. **I still need help who should I contact?**
Please contact the WMO at e-voting@wmo.int.
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**LIST OF WMO MEMBERS WHOSE PERMANENT REPRESENTATIVES
HAVE BEEN DESIGNATED BY THEIR GOVERNMENT
TO BE THE NORMAL CHANNEL OF COMMUNICATIONS***

Ref.: 26345/2017-111 CER/EXT

Afghanistan	Lao, People's Democratic Republic
Algeria	Latvia
Angola	Lesotho
Antigua and Barbuda	Lithuania
Argentina	Malaysia
Armenia	Maldives
Australia	Mali
Austria	Mauritius
Bahamas	Mexico
Bahrain	Monaco
Barbados	Mongolia
Belize	Montenegro
Bhutan	Netherlands
Botswana	New Zealand
Bulgaria	Nigeria
Canada	Pakistan
Chile	Paraguay
China	Poland
Cook Islands	Portugal
Costa Rica	Republic of Moldova
Côte d'Ivoire	Romania
Croatia	Russian Federation
Cyprus	Rwanda
Czech Republic	Saint Lucia
Denmark	Saudi Arabia
Ecuador	Senegal
Egypt	Serbia
Eritrea	Singapore
Estonia	Slovakia
Fiji	Slovenia
Finland	South Africa
France	Swaziland
Georgia	Sweden
Germany	Switzerland
Greece	Thailand
Guatemala	The former Yugoslav Republic of Macedonia
Hungary	Trinidad and Tobago
Iceland	Tunisia
India	Turkey
Iran, Islamic Republic of	Turkmenistan
Iraq	Uganda
Israel	Ukraine
Italy	United Arab Emirates
Jamaica	Uruguay
Kazakhstan	Uzbekistan
Kenya	Yemen
Kuwait	

* Please refer to paragraph 7 of this letter regarding the designation of PRs by their government to be the normal channel of communications. It is to be noted that in this case for the Members that are not mentioned above, that the authority to sign voting slip was indicated in a previous correspondence as being the Ministry of Foreign Affairs **OR** that no correspondence was received designating the authority to sign voting slips on behalf of the Permanent Representatives.

Consequently, the voting slips should be signed **by or on behalf** of the Minister of Foreign Affairs of the Member country.