



Our ref.: 06516/2025/S/DPS/RA-I-TCC-12

30 May 2025

Annexes: 2 (available in English only)

Subject: Twelfth Regional Association (RA) I (Africa) Training Course on Tropical Cyclones, Saint-Denis, La Réunion, 22–26 September 2025

Action required: To complete and submit the nomination form on or before **20 June 2025**

Dear Sir/Madam,

I am pleased to inform you that at the kind invitation of the Government of France, the twelfth Regional Association (RA) I (Africa) Training Course on Tropical Cyclones for meteorologists or hydrologists involved in tropical cyclone forecasting will be held in La Réunion, France, from 22 to 26 September 2025.

The Training Course will be conducted in English and French, at the Regional Specialized Meteorological Centre (RSMC) Tropical Cyclone Centre La Réunion. The course will provide training for tropical cyclone forecasters from the region, assist RA I Tropical Cyclone Committee members in their efforts to improve operational tropical cyclone forecasting and warning, and help participants to understand the emergency decision-making process and communicate efficiently with the relevant stakeholders.

I am therefore pleased to invite you to nominate a forecaster from your Service to participate in this Training Course. To ensure the effectiveness and positive impacts of the course on the work of your service, it is strongly recommended that the nominated forecaster is currently engaged in tropical cyclone and associated weather forecasting, and has a direct link to the operational tasks of your Service. An outline of the programme is enclosed herewith ([Annex I](#)). The Information Note for participants will be made available in due course.

Due to limited funds available for this event, it is hoped that your Service could cover the expenses relating to the attendance of your nominated participant. However, upon request, the WMO could consider providing financial support for travel (most economical route) and lump sum amount in lieu of per diem for the participation of your nominated expert. If such assistance is required, kindly indicate it in the nomination form ([Annex II](#)).

To: Permanent Representatives of Members of the Regional Association I (Africa)
Tropical Cyclone Committee (TCC) for the Southwest Indian Ocean (limited distribution)

cc: Mr Fetene Teshome, President of Regional Association I, Addis Ababa, Ethiopia
Ms Céline Jauffret, Chair of the Regional Association I TCC, La Réunion, France
Mr Sebastien Langlade, Operational Head, RSMC La Réunion, La Réunion, France

Before participants undertake travel for the above-mentioned workshop, they are kindly advised of the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency and supplementary official travel expenses.

For administrative purposes, I should be grateful if you could notify the WMO Secretariat **on or before 20 June 2025**, whether an expert from your Service will be able to participate and whether financial assistance would be required.

I would like to take this opportunity to thank you for your continued support and contribution to WMO activities.

Yours faithfully,

A handwritten signature in dark ink, appearing to read 'Ko Barrett', with a long, sweeping horizontal stroke extending to the right.

Ms Ko Barrett
for the Secretary-General

TWELFTH RA I TRAINING COURSE ON TROPICAL CYCLONES

**REGIONAL SPECIALIZED METEOROLOGICAL CENTRE
TROPICAL CYCLONE CENTRE LA RÉUNION, FRANCE**

22–26 SEPTEMBER 2025

OUTLINE OF PROVISIONAL PROGRAMME

The aims of this Training Course are to increase participants' theoretical and practical knowledge of tropical cyclones with particular emphasis on analysis and forecasting techniques, and to efficiently message the users of:

- Climatology of the South-West Indian Ocean cyclone basin
- The tropical cyclone genesis and structure
- Tropical cyclone track and intensity forecasting
- Satellite analysis techniques (Dvorak Technique, use of microwave and scatterometer data)
- NWP interpretation
- Tropical Cyclone seasonal and intraseasonal forecasting
- Understanding and communicating on TC Impacts

Additionally, the participants will be invited to make presentations as regards the operational forecasting and public weather service delivery of their own services.

TWELFTH RA I TRAINING COURSE ON TROPICAL CYCLONES

REGIONAL SPECIALIZED METEOROLOGICAL CENTRE
TROPICAL CYCLONE CENTRE LA RÉUNION, FRANCE

22–26 SEPTEMBER 2025

NOMINATION FORM

The Government of nominates the following candidate as a participant to the above training workshop:

Family Name		Mr / Ms / Dr
First Name		
Address		
City – Country		
Telephone	Office +	Home +
Fax	Office +	Home +
Email		
Date of birth		
Passport No.		
Expiry Date		
Primary language		

Qualifications (certificates, diplomas or degrees):
.....
.....

Training in the field of meteorology (other than as noted in above):
.....
.....
.....

Present position and brief description of current duties
(please include public weather services functions, if any):
.....
.....
.....

Ref.: 06516/2025-16 S/DPS

Ref.: 06516/2025-1.6 S/DPS

Brief description of past relevant professional/operational experience (please include experience in aspects of public weather services (for example, media work, working with disaster management, public outreach and education, and so forth) if any and/or relevant planned future work/activities):

.....
.....
.....

Name and address of person to be notified in case of emergency:

.....
.....

Please complete if financial assistance is required from WMO:

Support required: YES NO

.....
Date

.....
Signature of Permanent Representative

To be completed and returned by mail, **on or before 20 June 2025 to:**
Ms Anne-Claire Fontan (acfontan@wmo.int), with a copy to Ms Seeun Kim (skim@wmo.int)
