

**WMO OMM**

World Meteorological Organization  
Organisation météorologique mondiale  
Organización Meteorológica Mundial  
Всемирная метеорологическая организация  
المنظمة العالمية للأرصاد الجوية  
世界气象组织

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Ref.: 05761/2024.13 S/DPS

Our ref.: 05761/2024/TCP RA V TCC-22/SWFP-SP RSMT

11 April 2024

Annex: 1 (available in English only)

Subject: Twenty-second Session of the WMO RA V Tropical Cyclone Committee (RA V TCC-22), 30 July -1 August 2024, and Meeting of the Regional Subprogramme Management Team (RSMT) of the Severe Weather Forecasting Programme for the South Pacific (SWFP-SP), 2 August 2024, Brisbane, Australia

Action required: RAV TCC-22: Completed nomination form to be submitted to the WMO Secretariat on or **before 30 April 2024**

Dear Sir/Madam,

As you are aware, the World Meteorological Organization (WMO) Regional Association V (RA V) called for annual sessions of the RA V Tropical Cyclone Committee (RA V TCC) for the South Pacific and South-East Indian Ocean prior to the tropical cyclone season (Resolution 1, RA V-18, virtual session).

I am pleased to inform you that, at the kind invitation of Australia, the RAV TCC-22 will be organized from 30 July to 1 August 2024, back-to-back with the SWFP-SP RSMT meeting on 2 August 2024. The function of the Committee may be broadly described as, among others, coordination and improvement of the tropical cyclone forecasting and warning services, and thereby, the reduction of casualties and damage resulting from tropical cyclones in the Region. The RSMT is expected to review the progress of SWFP-SP and its potential contributions to the United Nations (UN) Early Warnings for All initiative.

I am further, pleased to invite you to nominate a representative of your country to participate in the RA V TCC-21 session. This representative is invited to participate in the RSMT meeting as an observer. Please find attached herewith the nomination form (Annex I). The draft agenda will be made available in due course at the session/meeting website.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*"Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events. WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides a limited coverage for medical, emergency, and supplementary official travel expenses."*

To: Permanent Representatives of Members of Regional Association V Tropical Cyclone Committee: Indonesia, Micronesia, Papua New Guinea, Timor Leste (Limited distribution)

cc: Mr 'Ofa Fa'anunu, President of RA V, Fua'amotu, Tonga  
Mr Chris Noble, Chairperson of RA V TCC, Wellington, New Zealand  
Mr James Lunny, Chairperson of SWFP-SP RSMT, Wellington, New Zealand

For administrative purposes, I should be grateful if you could notify the WMO Secretariat on or **before 30 April 2024** of the attendance of your nominated expert, and whether financial assistance would be required.

I wish to take this opportunity to thank you for your continued support to WMO activities.

Yours faithfully,

A handwritten signature in black ink, appearing to read 'C. Saulo', written in a cursive style.

Prof. Celeste Saulo  
Secretary-General

**S/DPMS/TCP-SWFP/RA V TCC-22 and SWFP-SP RSMT, ANNEX I**

**TWENTY-SECOND SESSION OF THE RA V TROPICAL CYCLONE COMMITTEE FOR THE SOUTH PACIFIC AND THE SOUTH-EAST INDIAN OCEAN (RAV TCC-22)**

**RAV TCC-22, 30 JULY- 1 AUGUST 2024**

**MEETING OF THE REGIONAL SUBPROGRAMME MANAGEMENT TEAM (RSMT) OF THE SEVERE WEATHER FORECASTING PROGRAMME FOR THE SOUTH PACIFIC (SWFP-SP)**

**SWFP-SP RSMT, 2 AUGUST 2024**

**BRISBANE, AUSTRALIA**

Ref.: 05761/2024.1.3 S/DPS

**The Government of .....nominates:**

<b>Family Name</b>			<b>Gender:</b> Male: Female:
<b>First Name</b>			
<b>Address (Office)</b>			
<b>City – Country</b>			
<b>Telephone</b>	Office +	Home +	
<b>Fax</b>	Office +	Home +	
<b>E-mail</b>			
<b>Date and Place of Birth</b>		<b>Nationality</b>	
<b>Passport No. *</b>		<b>Expiry Date</b>	

\* Please attach a copy of passport

**Present position**

.....  
 .....

**FINANCIAL ASSISTANCE:**

YES

NO

.....  
 Date

.....  
 Signature of Permanent Representative

To be completed and returned by mail, at the latest by **30 APRIL 2024** to:

Ms Anne-Claire Fontan ([acfontan@wmo.int](mailto:acfontan@wmo.int))