



Our ref.: 02437/2025/CSG/GBS/TF-EA-10(2025)

3 March 2025

Annex: 1 (available in English only)

Subject: Tenth session of the Executive Council Task Force on Elections and Appointments in 2025 (TF-EA-10(2025)), 7 & 8 April 2025, Press Room, WMO headquarters, Geneva

Dear members of the Task Force on Elections and Appointments,

On behalf of the Chair of the Task Force on Elections and Appointments (TF-EA), Dr Mrutyunjay Mohapatra, I have the pleasure to invite you to participate in the tenth session of the Task Force on Elections and Appointments in 2025 (TF-EA-10(2025)), on 7 and 8 April 2025 (Press Room, WMO headquarters, Geneva).

Please find the provisional agenda for this session attached (Annex 1). The documentation for this session will be shared with you in due course on the TF-EA FileCloud.

Recognizing that decisions on the conduct of elections for WMO can be informed by experiences of other intergovernmental organizations Members are encouraged to review in detail the information documentation provided by the Secretariat which includes the practice for elections within the United Nations common system. Members are also encouraged to undertake their internal consultation prior to the meeting so that the TF-EA is able to make decisions for recommendations for reform to the Executive Council and ultimately to Congress.

I am also pleased to inform you that WMO is prepared to provide financial assistance, if requested, comprising of most direct and economical flight, allowance to cover hotel and meals during your stay and terminal expenses. In this regard, please note that special arrangements have been made with the WMO accredited travel agency (Carlson Wagonlit) to provide you a return air-ticket which covers the period of the meetings.

In line with the practice of the Organization, members who have the ability to support their travel and stay are encouraged to do so.

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.

WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.

You shall shortly receive an email from mrequest@wmo.int with detailed instructions on how to proceed with your travel to Geneva. If you require financial assistance, please follow the steps outlined in that email at your earliest convenience, **but no later than 10 March 2025**.

Please do not hesitate to contact the Legal Counsel (LegalCounsel@wmo.int), for any further information or clarification you may need.

I look forward to your active participation in this session.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'C. Saulo', written over a horizontal line.

Prof. Celeste Saulo
Secretary-General

Annex I

**PROVISIONAL AGENDA OF THE TENTH SESSION OF THE EXECUTIVE COUNCIL'S TASK
FORCE ON ELECTIONS AND APPOINTMENTS**



**WORLD METEOROLOGICAL
ORGANIZATION**

TT-EA-10

3.IV.2024

**Task Force on Elections and
Appointments
Tenth Session**

7 and 8 April 2025

WMO Headquarters Geneva, Switzerland

**TENTH SESSION OF THE EXECUTIVE COUNCIL'S TASK FORCE ON ELECTIONS AND
APPOINTMENTS**

PROVISIONAL AGENDA

1. OPENING AND ADOPTION OF THE AGENDA
2. CONCLUSION OF DISCUSSIONS AND DEVELOPMENT OF RECOMMENDATIONS
3. ANY OTHER BUSINESS
4. CLOSURE

PROVISIONAL ANNOTATED AGENDA

1. Opening and adoption of the agenda

- 1.1 The Chair, the Third Vice-President Dr Mrutyunjay Mohapatra, will open the tenth session of the Executive Council's Task Force on Elections and Appointments (TF-EA) on 7 April 2025 at 09:30 HRS UTC/GMT.
- 1.2 The TF-EA will adopt the agenda for the session.

2. Conclusion of discussions and development of recommendations

- 2.1 The TF-EA will consider all the items that have been deliberated upon in previous sessions with a view of concluding discussions in order to prepare the relevant recommendations to the Executive Council.
- 2.2 In this regard, the TF-EA will finalize on the following items:
- (a) Revisions to the election and appointment process of the Secretary-General including the development of eligibility criteria and screening processes for candidates prior to the vote at Congress;
 - (b) Code of Conduct for staff members competing for elected positions within WMO;
 - (c) Additions to the Code of Conduct for officers of the organization and members of the Executive Council including its committees and for delegates at constituent body meetings when competing for elected positions;
 - (d) Rule changes to mandate a competitive selection process for the posts of Deputy Secretary-General and Assistant Secretary-General, including the codification of specific competency requirements for both positions;
 - (e) Revisions to the election process for members of the Executive Council.
 - (f) Codification of Proxy Voting, consideration of electronic voting and role of hydrological advisers within WMO decision making process.

3. Any other business

- 3.1 The TF-EA will consider any other business related to its mandate and task.

4. Closure

- 4.1 The Chair will close the meeting on 8 April 2025 at 17:00 HRS UTC/GMT.