

**WMO OMM**

World Meteorological Organization
Organisation météorologique mondiale
Organización Meteorológica Mundial
Всемирная метеорологическая организация
المنظمة العالمية للأرصاد الجوية
世界气象组织

Secrétariat

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Our ref.: 02098/2024/MS

26 February 2024

Subject: EC Task Force on the Comprehensive Review of the WMO Regional Concept ([Resolution 2 \(EC-72\)](#) - Activities and Working Mechanisms of the Regional Associations), and the review of regional offices and regional structures, ([Resolution 40 \(EC-76\)](#) - Review of regional offices and regional structures)

Action required: To confirm your participation to the first online meeting of the Task Force, preferably no later than **15 March 2024**

Dear Sir/Madam,

Through [Resolution 40 \(EC-76\)](#) - Review of regional offices and regional structures, it was agreed to continue with the Executive Council (EC) Task Force on the Comprehensive Review of the WMO Regional Mechanisms and Approaches, established through [Resolution 2 \(EC-72\)](#) - Activities and Working Mechanisms of the Regional Associations, with the following mandate:

- (1) Develop the criteria for a basic structure for the functioning of the regional offices; this would include a clear delineation of the technical and management functions in accordance with the guidelines on the role, responsibilities and operations of regional offices and in line with regional needs;
- (2) Develop a balanced set of criteria for the location of the regional and representative offices in strategic locations that would enable them to function effectively and best serve Members' needs and report to the Executive Council at its seventy-eighth session (EC-78) in June this year.

In order to accomplish the above, I have the pleasure of inviting you to the first meeting of the Task Force, planned online on Tuesday, 26 March 2024, from 1300 to 1500 UTC. The programme and documentation for the meeting will be shared with you in due course. The objectives of the meeting are the following:

- (a) Review the progress of the work initially conducted by the Task Force;
- (b) Agree on the approach and timelines for the accomplishment of the tasks.

Interpretation into English and French will be provided during the meeting.

It would be greatly appreciated if you would confirm your availability to participate in the meeting to Mr Filipe Lúcio, Director of the Member Services and Development Department by email at: flucio@wmo.int with a copy to: eaonso-carpy@wmo.int as soon as possible but preferably not later than **15 March 2024**.

Yours faithfully,

Prof. Celeste Saulo
Secretary-General

To: Members of the EC Task Force on the Comprehensive Review of the WMO Regional Concept