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31 January 2025

Subject: Invitation to the WMO-GAW urban meeting, Geneva, Switzerland, 8-11 April 2025

Dear Sir/Madam,

I am pleased to invite you to participate in a key in-person meeting focused on streamlining urban-related activities in the Global Atmosphere Watch (GAW) program to support Integrated Urban Services (IUS) within WMO. The meeting will take place at the WMO Headquarters in Geneva, Switzerland, from 8 to 11 April 2025. The main objective of this GAW joint meeting is to advance collaboration and integration of urban-related activities under GAW, but also within WMO to enhance the delivery of Integrated Urban Services (IUS). The outcomes of this GAW joint meeting will be considered in drafting the GAW roadmap for the next years. If necessary, WMO may be able to cover your travel expenses (i.e., airfare). In this regard, please contact Dr Sara Basart ([sbasart@wmo.int](mailto:sbasart@wmo.int)).

Regarding insurance coverage for non-staff members, may I draw your attention to the following:

*Non-staff members of WMO who are authorized to travel at the Organization's expense and/or who are receiving a DSA from WMO must ensure they are fully responsible for expenses incurred in the event of death, illness or injury during official travel and attendance at meetings on behalf of the Organization. They are, therefore, fully responsible for arranging life, health, and accident, as well as any other forms of insurance with an adequate level of coverage for the duration of such meetings and events.*

*WMO liability is limited to the performance of services or attendance at a meeting on behalf of the Organization, is covered by an injury and illness benefit insurance which provides limited coverage for medical, emergency, and supplementary official travel expenses.*

I look forward to your valuable participation in this event. Your insights will play a pivotal role in shaping strategies for urban service integration and advancing the objectives of the GAW program.

Yours faithfully,

Dr Paolo Laj  
Chief

Atmospheric Environment Research Division  
Science and Innovation Department

To: Invited experts under the GAW Programme